



## DELIVERY ACCEPTANCE AUTHORIZATION

The undersigned unit owner/resident hereby authorizes the Site Office Management Staff at **Alexandria Knolls West Condominium** to accept, sign for and hold packages or deliveries addressed to the undersigned's apartment. The foregoing authorization does not include Registered or Certified Mail, which will **not** be accepted on the undersigned's behalf.

The undersigned understands and agrees that this service is provided solely for his/her convenience and voluntarily assumes all risk associated therewith. The undersigned hereby releases, indemnifies and holds harmless the Alexandria Knolls West Condominium Homes Council of Owners, and its members, directors, officers, agents, contractors and employees, from and against any and all liability, costs, claims, losses, damages, injuries, proceedings, actions or causes of action directly or indirectly resulting from, or arising in connection with, this service, including, without limitation, loss, theft or damage with respect to any item delivered to, left with, or accepted by, the Site Office Management Staff.

Resident #1	
Signature	Date
Name (Please Print Last, First, Middle Initial)	Unit Number
Daytime Phone	Evening Phone
E-mail Address	Cell Phone

Resident #2	
Signature	Date
Name (Please Print Last, First, Middle Initial)	Unit Number
Daytime Phone	Evening Phone
E-mail Address	Cell Phone

Attach pages as necessary for additional unit residents.